

BIKE LOCK POLICY

Spencer Public Library has bike locks available for patrons to secure bicycles to the bike rack in front of the library.

- A bike lock and key may be checked out daily to patrons for the duration of their library visit and must be returned to the circulation desk at least 15 minutes before closing on the **SAME DAY**. Do not return locks/keys in the book drop.
- Patrons must present their library card at time of checkout.
- If the lock and key are not returned by closing time or if the lock and/or the key is lost, the borrower will be charged \$10.
- If loss of key is a concern, patron may leave key with desk while lock is in use at our facility
- If the key is lost, the bike will not be unlocked and library borrowing privileges will be suspended until the charge is paid.
- Regardless of whether a library lock was used, Spencer Public Library is not responsible for lost, damaged, or stolen bikes.
- Locks and keys are available on a first come, first served basis.